

City of Manton

Regular City Commission Meeting Agenda

Tuesday, October 20, 2026

Manton Senior Center

7:00 PM

1. Call to Order

2. Roll Call

Commissioners Fullerton, Gillett, Johnson, Rayment, Siddall, Wilkins.

3. Approval of Minutes

September 29, 2026 Regular Commission Meeting.

4. Approval of Agenda

5. Public Comment.

Agenda Items Only – Three Minute Limit Per Speaker.

6. Reports

Please find attached written reports for review.

- Mayor's Report
- Clerk Report
- DPW Report
- Police Chief Report
- Fire Chief Report

7. Old Business

A. Fox Forestry Agreement

Discussion regarding the proposed Fox Forestry agreement following review by the City Attorney.

8. New Business

A. Manton Museum Electrical Upgrade Invoice

Review and consideration of payment for electrical upgrades completed at the Manton Museum.

B. Aaron Grover Training Request

Discussion and consideration of training attendance request submitted by Aaron Grover, including associated costs and travel expenses if applicable.

C. Water Bill Due Date Change

Discussion regarding changing the monthly water bill due date to the 5th day of each month.

D. End-of-Year Vacation Payouts

Discussion and consideration of employee vacation payout requests and year-end vacation balances.

9. Public Comment

Three Minute Limit Per Speaker.

10 . Adjournment

CITY OF MANTON

REGULAR CITY COMMISSION MEETING MINUTES

September 29, 2026

Manton Senior Center

302 W. Main Street, Manton, Michigan

1. Call to Order

Mayor Steve Sisco called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Commissioners Fullerton, Gillett, Rayment, Siddall, and Wilkins

Absent: Commissioner Johnson, City Clerk Nicole Traxler

Also Present: Mayor Steve Sisco and City Treasurer Rebecca Middleton.

3. Approval of Minutes

Motion: Commissioner Siddall

Second: Commissioner Gillett

Voice Vote.

Motion Carried.

4. Approval of Agenda, as amended, with the addition of Trunk or Treat.

Motion: Commissioner Gillett

Second: Commissioner Fullerton

Voice Vote.

Motion Carried.

5. Public Comment - Agenda Items Only

No public comment.

6. Reports of Mayor, Officers, Boards, and Committees

Written and verbal reports were received.

Unfinished Business

A. Fox Forestry

Motion by Commissioner Wilkins, seconded by Commission Gillett, to refer the proposed Fox Forestry agreement to the City Attorney for review and bring it back to the Commission for consideration at the October Meeting.

Roll Call Vote:

- Fullerton -Y
- Gillett – Y
- Rayment -Y
- Siddall-Y
- Wilkins -Y

Motion Carried.

B. Transition to Forest Area Federal Credit Union

Motion by Commissioner Wilkins, seconded by Commissioner Gillett, to transfer the City's banking relationship to Forest Area Federal Credit Union, authorize administration to initiate the transition process and complete all necessary documentation, and authorize appropriate signers. Current signers with Mercantile Bank will remain on all new accounts along with the addition of Nicole Traxler, City Clerk, and Rebecca Middleton, City Treasurer. Mercantile Bank signers include: Mayor, Steve Sisco, Commissioner Lisa Gillett, and Commissioner Rick Rayment.

Roll Call Vote:

- Fullerton – Y
- Gillett – Y
- Rayment – Y
- Siddall – Y
- Wilkins – Y

Motion carried.

Motion by Commissioner Gillett, seconded by Commissioner Fullerton to add Rebecca Middleton, City Treasurer, to all Mercantile Bank Accounts as a signer.

Roll Call Vote.

- Fullerton -Y
- Gillett -Y
- Rayment – Y
- Siddall – Y
- Wilkins – Y

Motion Carried.**New Business****A. Camp Host Position**

Motion by Fullerton, seconded by Rayment, to accept the resignation of the current Hosts and authorize posting of the Camp Host position in the Cadillac News.

Roll Call Vote:

- Fullerton – Yes
- Gillett – Yes
- Rayment – Yes
- Siddall – Yes
- Wilkins – Yes

Motion carried.

Commissioner Fullerton requested a Parks Committee meeting be scheduled for October 14, 2026, at 6:30 p.m. at the Park Office to review park matters and discuss updates to park operations.

B. Trunk or Treat

Motion by Gillett, seconded by Fullerton, to approve participation in the Trunk or Treat event.

Motion carried by voice vote.**Public Comment**

Public Comment Heard.

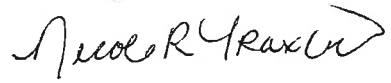
Adjournment

Motion by Commissioner Siddall, seconded by Wilkins, to adjourn the meeting.

Motion carried by voice vote.

The meeting adjourned at 8:16 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Nikki Traxler". The signature is fluid and cursive, with a large, sweeping initial "N" and a long, horizontal flourish at the end.

Nikki Traxler

City Clerk

Sept. Mayor Report

Host for Veterans museum twice
Veterans coffee
Served pancakes for senior center
Rode in parade
Judge in the car show
Volunteer for chamber tent
Food pantry twice

October 20, 2026

Regular City Commission Meeting

Clerk Report

Submitted by: Nicole Traxler, City Clerk

Elections

- Election Committee Meeting was held on October 8th, 2026.
- Election Inspectors were appointed.
- PAT testing date was set for 10/22/26 at noon.
- I continue to process AV ballot applications, as requested, however we are nearing the cut off time for ballots to mailed out.
- I continue to accept returned AV ballots via drop off in City Hall, USPS, and our drop box.
- I will be attending an Election Training Workshop on Thursday, October 22nd at 1:00, specifically related to opening and closing the polls.

Finance

- Please find attached AP records for October thus far.
- Reconciliations for our General Account are completed to the best of Garry's ability.
- Added Rebecca as a signer to all Mercantile Bank accounts and removed Garry.
- Continuing to "catch up" on Accounts Payable.
 - Outstanding Invoices, at this time, include:
 - Water Dept 1 = \$8380.00
 - MERS for September = \$15407.00
 - Mika Myers = \$38041.78
 - True North = approx. \$60,000.00
 - Michigan Municipal Risk Management Authority: \$13660.75
- November goals:
 - Continue to get reconciliations in order and finalize budget amendments.
 - Prepare for upcoming audit.

Projects and Ongoing Matters

- Working on organization and retention of City records.
- Adding packets and minutes to the website for all meetings moving forward.
- Continued review of Michigan municipal clerk requirements and best practices.

Upcoming Activities

- Closing out Lake Billings Campground.

- November Election administration.
- Financial institution transition planning.
- Campground Host recruitment process.
- Preparation of November Commission meeting materials.
- Updating all policies and procedures with HR committee.

Clerk's Notes

- It is going to be very busy for the next coming months as we have elections and fiscal year end approaching quickly.

Respectfully submitted,

Nicole Traxler

City Clerk

City of Manton

10/20/2026 07:59 AM
User: NICOLE
DB: Manton

CHECK REGISTER FOR CITY OF MANTON
CHECK DATE FROM 10/01/2026 - 10/20/2026

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN CENTRAL CHECKING ACCOUNT					
10/05/2026	GEN	30152	000009	POSTMASTER	328.90
10/09/2026	GEN	30153	001250	SEAN BELL	3,600.00
10/09/2026	GEN	30154	000415	MICHIGAN VALLEY IRRIGATION	8,930.52
10/09/2026	GEN	30155	001139	WEXFORD COUNTY CENTRAL DISPATCH	875.00
10/09/2026	GEN	30156	001279	FREEDOM AND GLORY	185.01
10/09/2026	GEN	30157	000999	BAKER CHEVROLET OF CADILLAC	109.95
10/09/2026	GEN	30158	001128	BENDON HEATING PRODUCTS LLC	128.00
10/09/2026	GEN	30159	000049	DTE ENERGY	552.72
10/09/2026	GEN	30160	000866	IVSCOMM, INC	294.00
10/09/2026	GEN	30161	000008	KRIS MUSSELMAN	45.90
10/09/2026	GEN	30162	001280	ROLLING ACRES	2,925.00
10/09/2026	GEN	30163	000718	GREAT LAKES BUSINESS SYSTEMS,	110.41
10/09/2026	GEN	30164	001142	AT&T MOBILITY	181.20
10/13/2026	GEN	30165	000163	CADILLAC NEWS	40.87
10/13/2026	GEN	30166	001058	O'DELL OUTDOOR SERVICES	2,005.00
10/13/2026	GEN	30167	000823	RICK BOUGHTON	990.00
10/13/2026	GEN	30168	000142	CITY OF CADILLAC	713.00
10/13/2026	GEN	30169	000277	THE RUNNING WISE LAW FIRM	6,468.00
10/13/2026	GEN	30170	000277	VOID	0.00 V
10/13/2026	GEN	30171	001092	ACE HARDWARE	650.90
10/13/2026	GEN	30172	000797	NORTHWOODS FEED & SUPPLY	42.98

GEN TOTALS:

Total of 21 Checks:	29,177.36
Less 1 Void Checks:	0.00
Total of 20 Disbursements:	29,177.36

10/20/2026 07:59 AM

User: NICOLE

DB: Manton

CHECK REGISTER FOR CITY OF MANTON
CHECK DATE FROM 10/01/2026 - 10/20/2026

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN CENTRAL CHECKING ACCOUNT					
10/01/2026	GEN	29165 (E)	000917	PRIORITY HEALTH	9,057.15
10/01/2026	GEN	29166 (E)	001257	ALLPRO TECHNOLOGY LLC	679.78
10/07/2026	GEN	29163 (E)	000273	INTERNAL REVENUE SERVICES	3,882.44
10/09/2026	GEN	29164 (E)	000101	MERS	15,312.02
10/09/2026	GEN	29169 (E)	000027	CONSUMER ENERGY	14,894.23
10/13/2026	GEN	29167 (E)	000247	HOME DEPOT CR SVC	695.89
10/13/2026	GEN	29168 (E)	000002	FUELMAN	1,504.94

GEN TOTALS:

Total of 7 Checks:	46,026.45
Less 0 Void Checks:	0.00
Total of 7 Disbursements:	46,026.45

To: The City of Manton.

This summer our son had the opportunity to work at Lake Billings as part of MRS. He had a wonderful experience — he worked on a crew with another student under the supervision of Crystal Alexander (who is amazing!) and built work skills, confidence + pride that will serve him well in the future. We greatly appreciate this opportunity and thank you for your support of this programming!!

Kind Regards

Karl + Ashley Hanson

MEMORANDUM

To: City Attorney

From: City Clerk

Date: 10/16/2026

Subject: Referral of Citizen Complaints Concerning Commissioner

The City Clerk's office has received four written complaints concerning a member of the City Commission. The complaints allege violations of:

1. Section 57 of the Michigan Campaign Finance Act, MCL 169.257, regarding the use of public resources for political purposes.
2. Section 1502(a)(1), Title 5, United States Code, commonly associated with the Hatch Act, concerning the use of official authority or influence to affect the outcome of an election.

Copies of both identical sets of complaints and any supporting materials received by the Clerk's office are attached for your review.

At this time, the City has made no determination regarding the validity of the allegations. The complaints are being referred to you for legal review and guidance regarding:

- Whether the allegations fall within the jurisdiction of the City.
- Whether the allegations should be referred to an outside agency, including the Michigan Department of State Bureau of Elections or the U.S. Office of Special Counsel. ,
- Whether any City policy, ordinance, charter provision, or code of conduct may be implicated.
- Whether any action by the City Commission is appropriate at this stage.
- Any records preservation or procedural measures that should be implemented pending review.

Please advise the Clerk's office and the Mayor regarding the appropriate next steps and any legal obligations arising from these complaints.

Respectfully submitted,

Nicole Traxler
City Clerk
City of Manton



October 2026

Water

- * We are pumping on Average 85,000 gallons per day.

Sewer

- * *New influent reader installed at Main lift Station.*
- * *Main lift station pump #1 shorted out. Switched, sent in old one for rebuild.*
- * *Lagoon Irrigation will be shut down at the end of month.*
- * *Sewer line flushing in the next few weeks.*

Parks

- * *R.V. Park closed for the season and winterized.*
- * *Splash pad shut down and winterized.*
- * *All park bathrooms shut down and winterized.*
- * *All irrigation blown out.*

Streets

- * *Gravel applied to street shoulders.*
- * *Potholes filled.*

Other

- * *Aaron testing for sewer license in November.*



City of Manton Police Department

Manton, MI

PO BOX 100
306 W. Main St.
Manton, MI 49663
P: 231-824-6464
C: 231-884-1635
pd@mantonmichigan.us

Manton Police Monthly Report October 2026

Complaints

So far this year MPD is currently at 154 complaints or incidents responded to compared to 113 this time last year.

Notable Events

The Homecoming parade went well without any reported issues.

Community Concerns

Blight/Nuisance- Contact has been made this month with several houses regarding blight issues.

Closing

October has been a very busy month, with numerous investigations being conducted. Blight issues will continue to be a major focus.

Manton Police Mission Statement

The members of the Manton Police Department are committed to providing the highest quality of professional police service. We strive to safeguard life, preserve the peace, and uphold the law. In partnership with citizens, city government, and other law enforcement agencies, we commit ourselves to improving the quality of life in our community.



Fire Chief

Eric Wilkins

Station 700

306 W Main Street
P.O. Box 100
Manton, MI 49663
231-842-3473

Deputy Chief

Travis Baker

Manton Fire Department

September 2026 Activity Report

Date: October 16, 2026

Fire Chief: Eric Wilkins

Incident Responses

During the month of **September 2026**, the Manton Fire Department responded to **Two (2) incidents**, including:

- ORV Accident – 2

Training

Two firefighters successfully completed a three-day **FEMA ICS-300 Intermediate Incident Command System for Expanding Incidents** course in Alpena.

This course provides advanced training for emergency responders, supervisors, and personnel preparing to serve in supervisory or Command and General Staff roles during larger, expanding, or complex incidents.

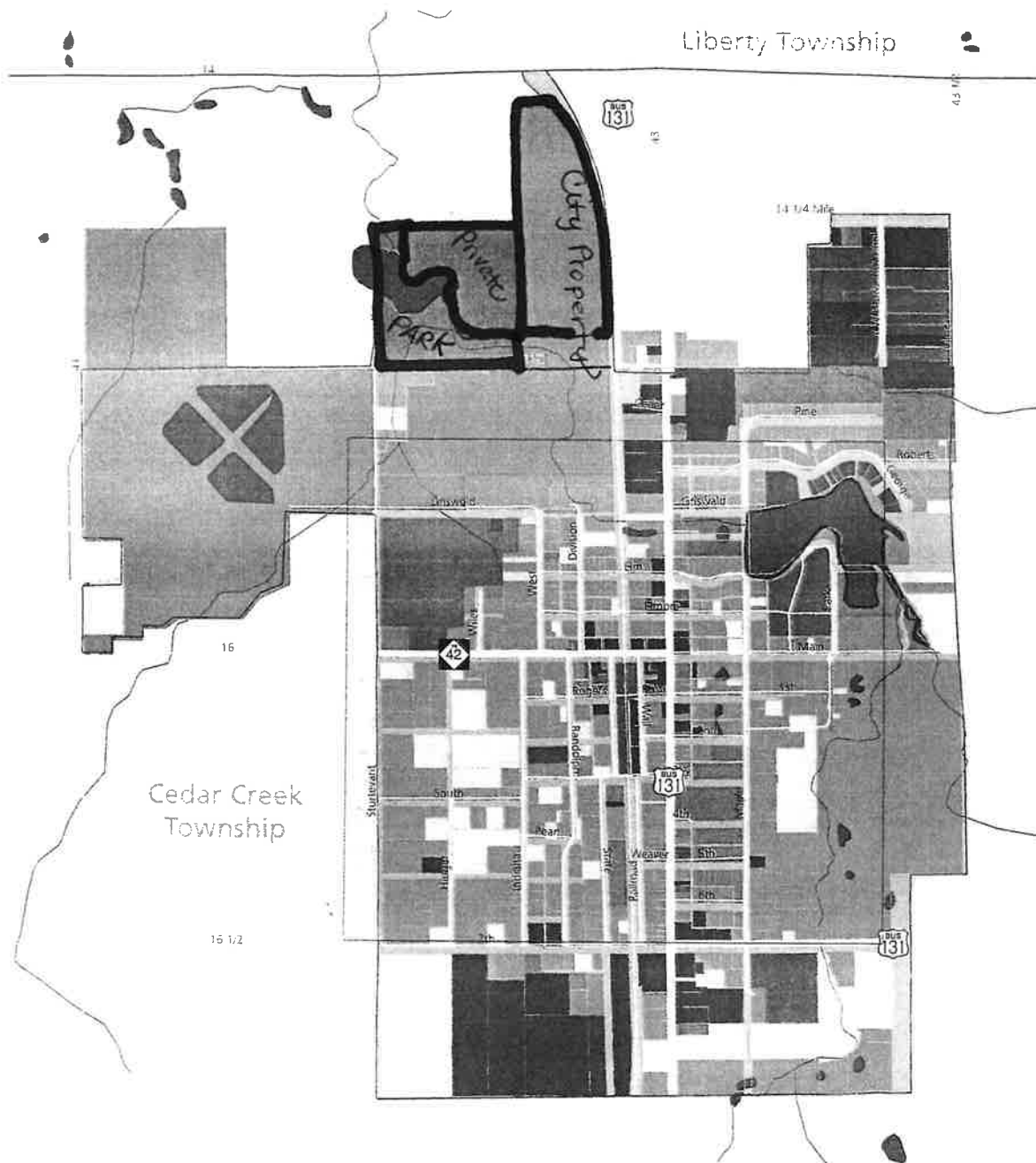
Equipment Maintenance and Repairs

- **Supply 7:** Starting issues were identified and have since been repaired.
- **Ranger 7:** Starting problems, a check engine warning, and rough-running issues were addressed and have since been repaired.
- **Pump Testing and Vehicle Servicing:** Pump testing and truck servicing have been scheduled for completion before the arrival of winter weather.

City of Manton
Fire Chief

Eric Wilkins

Map 01: Existing Land Use



Existing Land Use

Sources: Michigan Open Data Portal, City of Manton

- | | |
|---------------------------------|-------------------------------|
| Improved Commercial | Vacant Waterfront Residential |
| Vacant Commercial | Parks/Recreation |
| Improved Industrial | Exempt |
| Improved Residential | |
| Vacant Residential | |
| Improved Waterfront Residential | |

0.15 Miles
Beckett & Raeder, Inc.



Training/ Conference Request Form

Name: Aaron Grove Date: 10/5/2026

Name of Training: Lagoon Operations

City of Training: West Branch Dates of Training: OCT 21-22

Distance from City Hall? 58 miles (See Travel Policy)

Is this Training Required for Licensing or Certification?

Yes

☒

No

☐

Registration Cost: \$ _____

Hotel Requested?

Yes

☐

No

☐

Please Provide Three (3) Hotels Located Near the Venue and Their Daily Rate

(Selected)

1) _____

Daily Rate:

2) _____

Daily Rate:

3) _____

Daily Rate:

Number of Nights Staying in Hotel:

0

Mode of Transportation?

Personal Vehicle

☐

City Vehicle

☒

Total Miles Driven Each Day (Roundtrip): 120 miles

Please Provide a Total of Expenses for the Entire Trip Not Including Meals:

(i.e. Registration, Hotel, Mileage) Use Preferred Hotel Choice

Approved

Denied

Date:

10/5/2026

Live Wire Electric

1211 Wright St
Cadillac, MI 49601-9275
steveperryelectric@duck.com

INVOICE

BILL TO
Manton Historical Museum
P.O. BOX 86
Manton, MI 49663 USA

INVOICE 3033
DATE 07/02/2026
TERMS Due on receipt
DUE DATE 08/01/2026

P.O. NUMBER
LIGHTING/MISC

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/29/2026	EXTRA	CEILING FAN/ DOWN ROD	1	145.00	145.00
06/29/2026	LABOR	LABOR	2	75.00	150.00
	Sales	4' LED BALLAST BYPASS LAMP	42	9.0238095	379.00
	SATS29918	SATCO LED BYPASS SINGLE PIN 8' LAMP	16	33.9375	543.00
	LEDDISC LIGHTS	6" LED DISC LIGHTS	4	12.00	48.00
	Materials	Misc materials provided by us including wire, boxes, devices, covers, fittings, etc	1	175.00	175.00
	LABOR	LABOR FOR 4 PERSONS	32	100.00	3,200.00
	DISCOUNT FAMILY	NON-PROFIT DISCOUNT 10%	1	-435.00	-435.00

THIS QUOTE IS FOR THE RETROFIT OF ALL LIGHTING IN THE MUSEUM AND THE ADDITION OF SOME LIGHTING IN THE WORKSTATION AND SOME NE OUTLETS IN THE UPPER LEVEL AND THE WORKSTATION.

CHECK OR VENMO @ Steve-Perry-85
WE APPRECIATE YOUR BUSINESS

BALANCE DUE

\$4,205.00

2% SERVICE FEE ON UNPAID BALANCES OVER 30 DAYS

Ways to pay

BANK

View and pay

CK# 2709
7/26/26
Paul

2703

7 Jul 26

\$ 4205⁰⁰/₁₀₀

Excludes:

Gregg Siskin

2724856271:0001108310010" 2709